

POLICY:**CAREERS****PERSON RESPONSIBLE:** Assistant Headteacher**MONITORING:** Headteacher**DATE:** September 2017**REVIEW DATE:** SEPT 2019Adopted by Governors on 29th November 2017**RATIONALE**

Careers education is part of the statutory curriculum, supporting the national curriculum. It is concerned specifically with helping students to prepare for their roles as learners and workers. Careers Education helps to prepare students for the next steps in their education, training and employment and equip them to make informed choices at school and throughout their lives. Careers Education also brings relevance to subject teaching by making connections for students between what is learned in school and how the knowledge, skills and understanding can be applied in the world beyond school.

PURPOSE

Careers Education is important in students self –development and in their careers exploration and management.

- Self-development – students learn how to understand themselves and develop their capabilities.
- Careers Exploration – students learn how to investigate careers and opportunities
- Careers Management – students learn how to implement their career plans
- Students learn how to be ‘enterprising’ in all aspects of their lives.

GUIDELINES

In careers education at Paget High School students are given the opportunity to gain skills, knowledge and understanding to manage their own careers development and to make informed choices about their future.

- All aspects of careers education is underpinned by the work of the Local Authority whose representatives meet with the Pastoral Deputy regularly.
- Students will be introduced to the Entrust representative from the summer term of Year 8. These students will also be introduced to ICT packages, which are available across the school network and enables each student, from Year 9 onwards, to build up a personal and ever-changing career profile, right through to Year 13.
- All students from Year 7 upwards will receive careers education as part of the PSE programme. The PSE program is written and adheres to the ACEG framework for work related learning.
- Tutors in Yrs 7, 8, 9, 10, 11, 12 and 13 will be provided with a scheme of work and guidelines for delivering the programmes from respective Heads of Year [Years 7 – 13].
- All year 10 students will have the opportunity of one week’s work experience during the summer term and to take part in follow up work – work experience challenge. This is organised by the Head of Y10.
- All Year 12 students will have the opportunity to take part in the Mock Interview process.

- Many Sixth Form students experience work placement as part of their course entitlement.
- Students from Y9 – 13 visit the annual Destinations Day, where Local Education providers, local businesses and employers and universities visit the school along with training and apprenticeship providers.
- Students across all year groups will be in receipt of work related learning modules across most subject areas.
- Students in Y9, Y10 & Y12 take part in work related focus days.
- Entrust provides personal advisors who will work with students to help with career choices and to decide on future routes beyond school by giving career interviews. All key stage 4 and 5 students can request these.
- All students will have access to the careers library where they can find information on any aspect of career choices.

During academic year 2017 – 18, the school has set up a careers committee to ensure that the Career Award for school can be achieved. A team of dedicated staff will work together to evaluate and develop an action plan to move forward with our careers provision.

